

UNCLASSIFIED

Sanitized - Approved For Release : CIA-RDP70-00211R000100350001-0

SECRET

ROUTING AND RECORD SHEET

INSTRUCTIONS: Officer designations should be used in the "TO" column. Under each comment a line should be drawn across sheet and each comment numbered to correspond with the number in the "TO" column. Each officer should initial (check mark insufficient) before further routing. This Routing and Record Sheet should be returned to Registry.

FROM:				TELEPHONE	NO.	
TO	ROOM NO.	DATE		OFFICER'S INITIALS	TELEPHONE	COMMENTS
		REC'D	FWD'D			
1. Records Management Div.	567 Matomi	1/19	1/9	LR		1-2. This is agreeable to me. Is there any reason why this cannot be accomplished as suggested?
2. 25X1A9a		1/19	1/13	PGH		2-3. No - in fact this is a proper disposition of the files since they can now be brought together in the Center as records of the creating office. This action on the part of OL was agreed to during the records scheduling project.
3. [REDACTED]		1/13	1/13	OL		Discussed over telephone with [REDACTED] Office & agrees.
4. [REDACTED]						
5. File						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						
15.						

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